

# A job opportunity with the Nebraska State Historic Preservation Office.



NEBRASKA STATE GOVERNMENT  
invites applications for the position of:

## Preservation Associate

An Equal Opportunity Employer

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**SALARY:** \$18.68 /Hour

**OPENING DATE:** 10/29/14

**CLOSING DATE:** 11/17/14 11:59 PM

**JOB TYPE:** PERM FULL TIME

**LOCATION:** Lincoln

**AGENCY:** Historical Society

### DESCRIPTION

Under limited supervision, conducts surveys of archeological properties, evaluates properties for conformance to National Register guidelines; writes National Register nominations; and reviews and comments on federal undertakings all in accordance with the policies and procedures of the State Historical Society and federal regulations promulgated under the National Historic Preservation Act.

Historic Preservation Office, 1500 R Street, Lincoln, NE 68501

Work schedule: M-F 8AM - 5 PM

### EXAMPLES OF WORK

Oversees contract staff, interns and volunteers performing professional archaeological projects. Advises, consults and serves as a liaison including local governments, organizations, public agencies, and archaeologists on historic preservation. Reviews federal undertakings, evaluates archaeological significance and analyzes project impacts in accordance with Section 106 of the National Historic Preservation Act and other pertinent

laws and regulations. Conducts surveys of potential culturally significant archaeological resources in Nebraska. Performs research to determine sufficient justification exists for listing/eligibility on or to the National Register; prepares and submits nomination forms for application to the National Register of Historic Places. Prepares and manages contracts for professional services. Provides input into the State historic preservation plan and other agency planning processes and develops procedures as necessary. Conducts public outreach and provides education on historic or prehistoric archeology.

## **QUALIFICATIONS / REQUIREMENTS**

REQUIREMENTS: Master's degree in archeology, anthropology or closely related preferred; OR Bachelor's degree in any of the above fields plus one of the following a) two years experience in research, writing, training, or teaching in a related field or a substantial contribution through research and publication to the body of scholarly knowledge. All as determined applicable based on Secretary of the Interior Professional Qualifications Standards (36 CFR Part 61, Appendix A).

OTHERS: This position requires an employee possess a valid driver's license, or the ability to provide independent authorized transportation.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of: principles and practices of historic preservation, research methods and procedures; Central Plains archeology as defined by federal regulations and guidelines promulgated under the National Historic Preservation Act. Skill in: conducting archaeological research; writing reports, correspondence and other documentation. Ability to: learn, interpret and apply agency policies and procedures; research and document findings; plan and manage projects and work plans; communicate effectively to convey messages; prepare articles of related work.

## **APPLICATIONS MAY BE FILED ONLINE AT**

<http://statejobs.nebraska.gov>

OUR OFFICE IS LOCATED AT:

1526 K Street, Suite 100

Lincoln, NE 68508

402-471-2075

[state.jobs@nebraska.gov](mailto:state.jobs@nebraska.gov)

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Job #05400325

PRESERVATION ASSOCIATE

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