

# Capital Needs of Libraries in Rural Distressed Counties



Pre-Proposal Conference

Department of Archaeology & Historic Preservation

Department of Commerce

May 31, 2018



## 2018 State Supplemental Operating Budget ESSB 6032 Sec. 147 (2) budget language:

➤ \$80,000 of the general fund—state appropriation for fiscal year 2019 is provided solely for the department of archaeology and historic preservation to collaborate with the department of commerce to facilitate a capital needs assessment study of public libraries in distressed counties as defined by RCW 43.168.020(3). The study must assess library facility backlogs and the local funding capacity for both nonhistoric libraries and libraries on local, state, or national historic registries.



## 1.2 Objective



The letting of a contract by the DEPARTMENT is to attain assessment of the capital needs of libraries in rural distressed counties for the purposes of developing a statewide grant program. The study will also include an assessment of the bonding and levy capacity of local governments/library districts to assist funding the capital needs of libraries.

The consultant will prepare a draft and final report for review that identifies the backlog of capital needs by library or district, evaluates local funding capacity, and identifies the current total number for the capital needs of libraries in distressed counties.



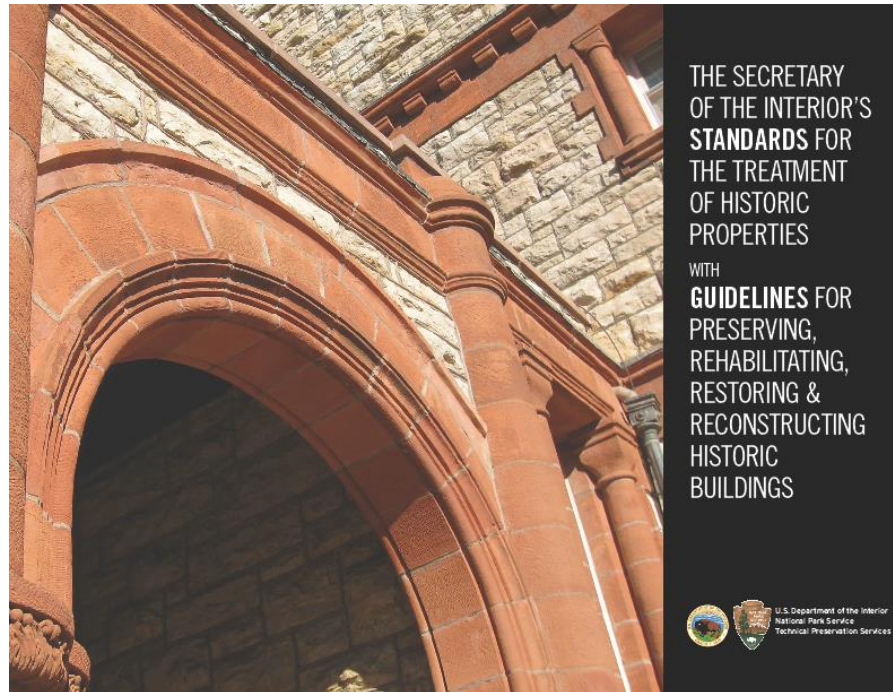
## 1.3 Minimum Qualifications

The successful contractor must be licensed to do business in the State of Washington. The contractor must have a minimum of five (5) years experience assessing the capital needs of both historic and non-historic buildings and in the application of the Secretary of Interior's Standards for the treatment of historic properties. The applicant should also demonstrate an understanding of the local and state bonding and levy process.

# Secretary of the Interior's Standards for the Treatment of Historic Properties

Go to:

<https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>





## 1.4 Funding

The DEPARTMENT has a set budget not to exceed \$80,000 for this project. Any contract awarded as a result of this procurement is contingent upon the availability of funding. The Contractor must coordinate with the Department of Commerce on assessing the local funding capacity for both historic preservation and non-historic preservation needs.

# 1.5 Period of Performance

The period of performance of contract resulting from this RFP is tentatively scheduled to begin on or about **July 1, 2018** and to **end on June 30, 2019**.



## 2.2 Estimated Schedule

Issue Request for Proposals	May 14, 2018
Question and answer period	May 15-31, 2108
Pre-proposal conference	May 31, 2018 at 11 am
<b>Proposals due</b>	<b>June 8, 2018</b>
Evaluate proposals	June 13, 2018
Conduct interviews with finalists, if required	June 15, 2018
Announce apparent Successful Contractor	June 18, 2018
Hold debriefing conferences, if required	June 22, 2018
Negotiate contract	June 25, 2018
Begin contract work	July 1, 2018







## 4.1 Scope of Work

Using the Governor's Office of Financial Management's list of distressed counties the consultant will identify all libraries and library districts in those counties.

Find the list at:

<https://fortress.wa.gov/esd/employmentdata/reports-publications/regional-reports/distressed-areas-list>

Go to: <https://fortress.wa.gov/dahp/wisaardp3/>



## 4.2-4.4 Scope of Work

The consultant will meet with identified libraries and library districts to identify capital needs. The consultant will determine the facilities back log of both historic preservation and non-historic preservation needs for each library and/or library district.

The consultant will travel to the identified libraries to work with facilities managers on developing the backlog of capital needs.

The consultant must coordinate with the Department of Commerce on assessing the local funding capacity for both historic preservation and non-historic preservation needs.



## 4.5 Scope of Work

The consultant will prepare a draft and final report for review that identifies the backlog of capital needs by library or district, evaluate local funding capacity, and identifies the current total number for the capital needs of libraries in distressed counties.

Go to Historic Theatres needs assessment (2008):  
<https://dahp.wa.gov/sites/default/files/theater%20survey.pdf>

# Questions?

Thank you

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Preservation (DAHP)

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