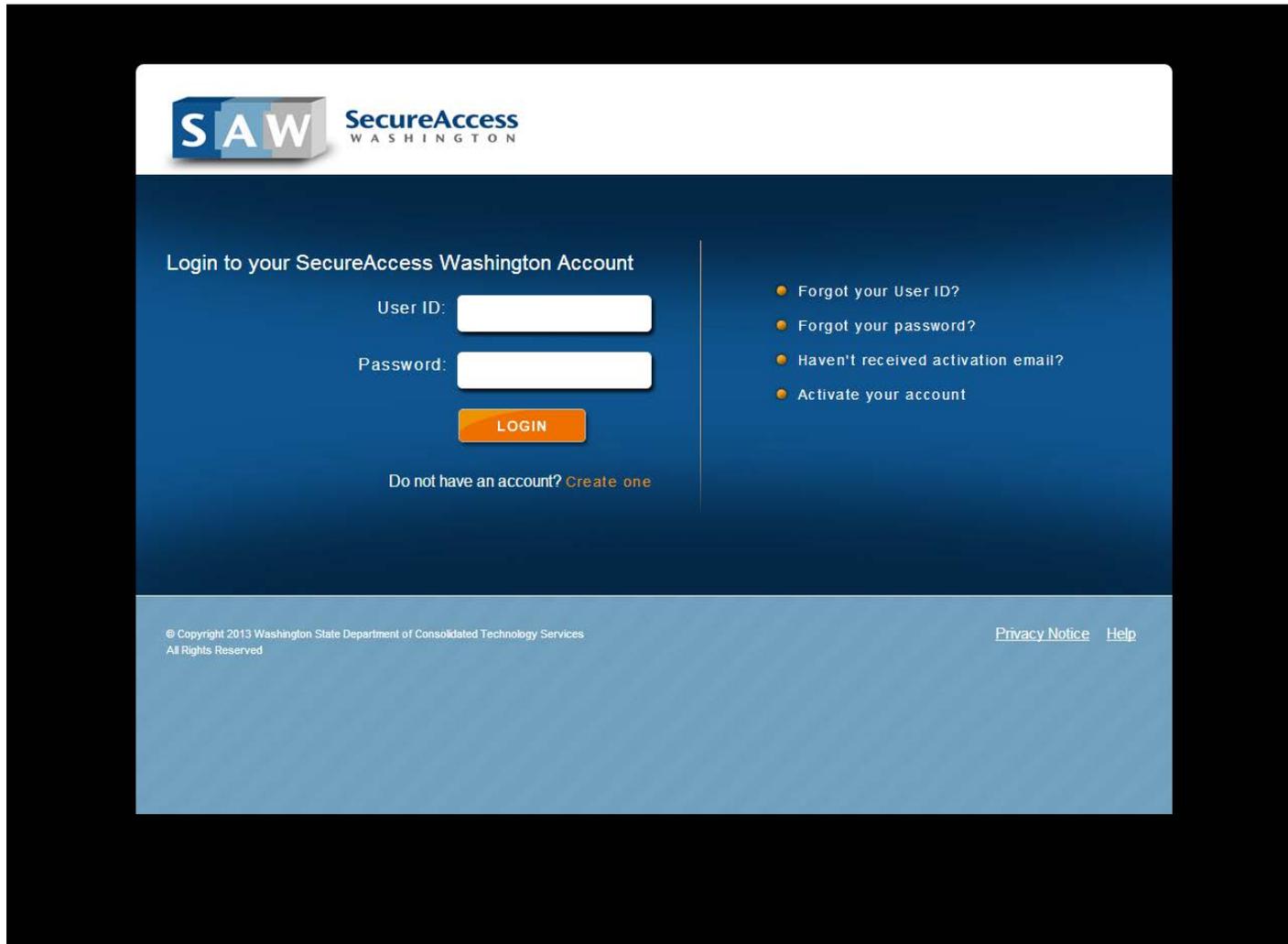


Creating a SAW Account



The image shows a screenshot of the SecureAccess Washington login page. At the top left is the SAW logo, consisting of the letters 'S', 'A', and 'W' in blue boxes, followed by the text 'SecureAccess WASHINGTON'. Below the logo is the heading 'Login to your SecureAccess Washington Account'. There are two input fields: 'User ID:' and 'Password:'. Below the password field is an orange 'LOGIN' button. Underneath the button is the text 'Do not have an account? [Create one](#)'. To the right of the login form is a vertical list of links, each preceded by a yellow dot: 'Forgot your User ID?', 'Forgot your password?', 'Haven't received activation email?', and 'Activate your account'. At the bottom left of the page is the copyright notice: '© Copyright 2013 Washington State Department of Consolidated Technology Services. All Rights Reserved'. At the bottom right are the links 'Privacy Notice' and 'Help'.

SAW SecureAccess
WASHINGTON

Login to your SecureAccess Washington Account

User ID:

Password:

LOGIN

Do not have an account? [Create one](#)

- [Forgot your User ID?](#)
- [Forgot your password?](#)
- [Haven't received activation email?](#)
- [Activate your account](#)

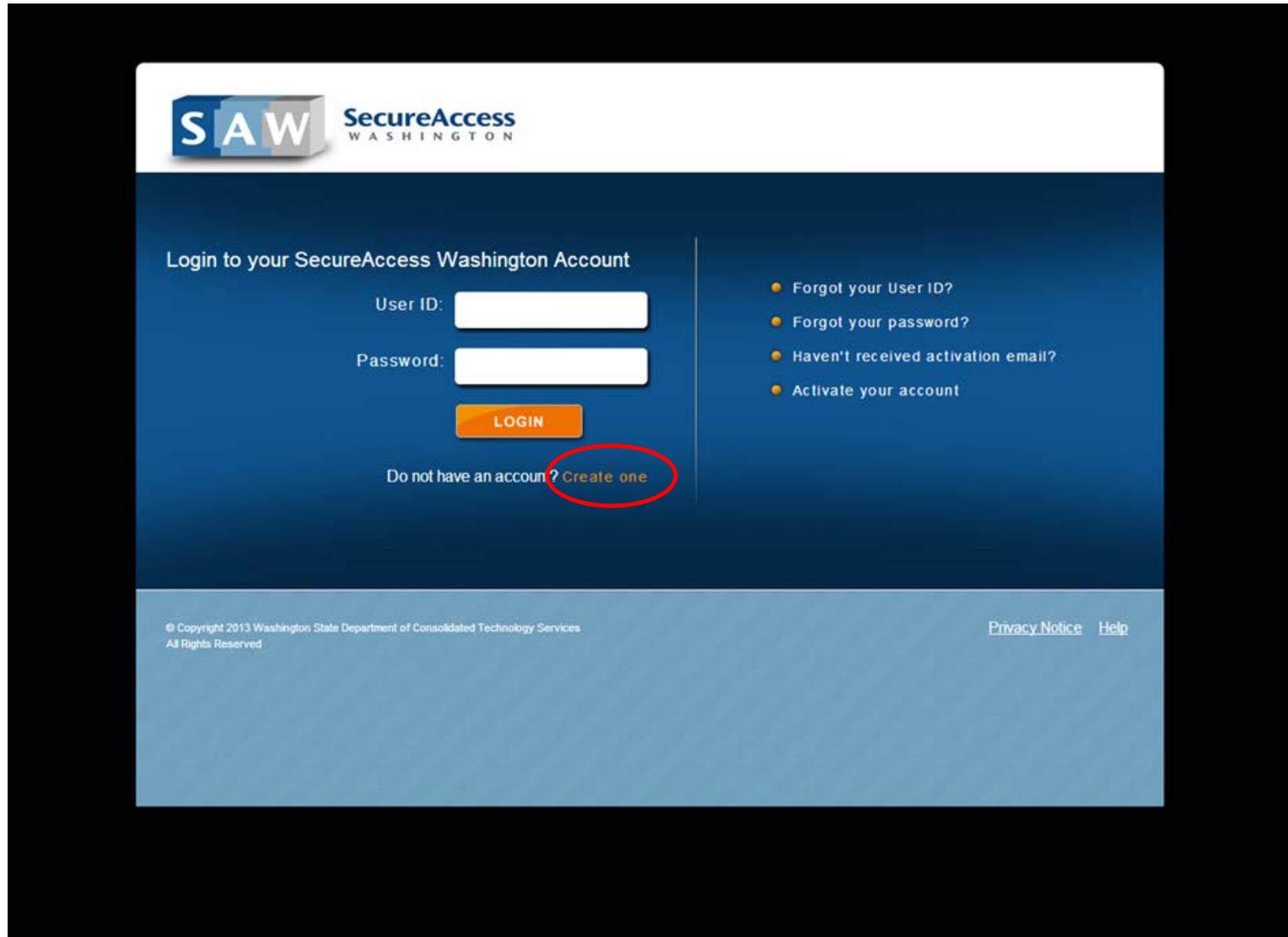
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[Privacy Notice](#) [Help](#)

Updated by Annie Strader on 9-27-2017

Follow this link. [Secure Access Washington Home](#)

Click on “Create One” as circled in the screenshot.



Click the Start Button



Create an Account

SecureAccess Washington (SAW) allows you to access multiple online government services with the use of a single user ID and password. By creating a SAW account, you can interact with many government agencies, like L&I, Ecology, DSHS, and more with just one account.



Fill in the information requested



Enter your personal information

Name:

E-mail Address:

Confirm E-mail:

Secret Question:

Question Answer:

[PREVIOUS](#)

[NEXT](#)

You will now need a username and password. Please note the requirements for a password. The system will not let you move on until you have met the requirements.

SAW SecureAccess
WASHINGTON

1 Name & email address 2 Username & password 3 Review your information 4 Enter security check 5 Check your email 6 Login to your account

Create a user ID and password

NOTE: We value the security of your personal information. In order to protect this information, your password will expire **every 24 months or 13 months** depending on application access. Also, your password should not include a dictionary word.

User ID: dahpsupport

Password:

Confirm Password:

PREVIOUS NEXT

Requirements for a secure password:

- At least 10 characters
- Contain at least three of the following character classes:
 - uppercase letters
 - lowercase letters
 - numerals
 - special characters
- Does not contain user ID
- Does not contain your full name

You have selected a secure password!

The system then asks you to review your information to make sure that the information is correct. If you need to make changes use the previous button to go back and make changes.

SAW SecureAccess
WASHINGTON

1 Name & email address 2 Username & password 3 Review your information 4 Enter security check 5 Check your email 6 Login to your account

Review your information

Here is your personal and account information.

NOTE: We value the security of your personal information. In order to protect this information, your password will expire **every 24 months or 13 months** depending on application access. Also, your password should not include a dictionary word.

Name: Your Name
E-Mail Address: support@dahp.wa.gov
User ID: dahpsupport
Password: XXXXXXXXXXXX
Secret Question: What was the mascot of your high school football team?
Answer: XXXXXXXXXXXX

Go back to the previous page to make changes.
Continue to the next page if the information is correct.
You may want to [PRINT](#) this page for your records.

[PREVIOUS](#) [NEXT](#)

The system then wants you to verify you are a real person. Type the same thing in the box that you see in the picture.

The screenshot shows the SecureAccess WASHINGTON registration process. At the top, the logo for SAW (SecureAccess WASHINGTON) is displayed. Below the logo is a progress bar with six steps: 1. Name & email address, 2. Username & password, 3. Review your information, 4. Enter security check, 5. Check your email, and 6. Login to your account. Step 4 is currently active.

Enter security check

Please enter the security code (Not case-sensitive):
The security code helps us to prevent massive user sign-up from robot programs.



In the box below, enter the security code you see above: ([Click here if you cannot read the code](#))

[PREVIOUS](#) [SUBMIT](#)

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Check your email for the activation email that will be sent by the system. Please note that these emails will occasionally go to your junk mail.



SecureAccess
WASHINGTON

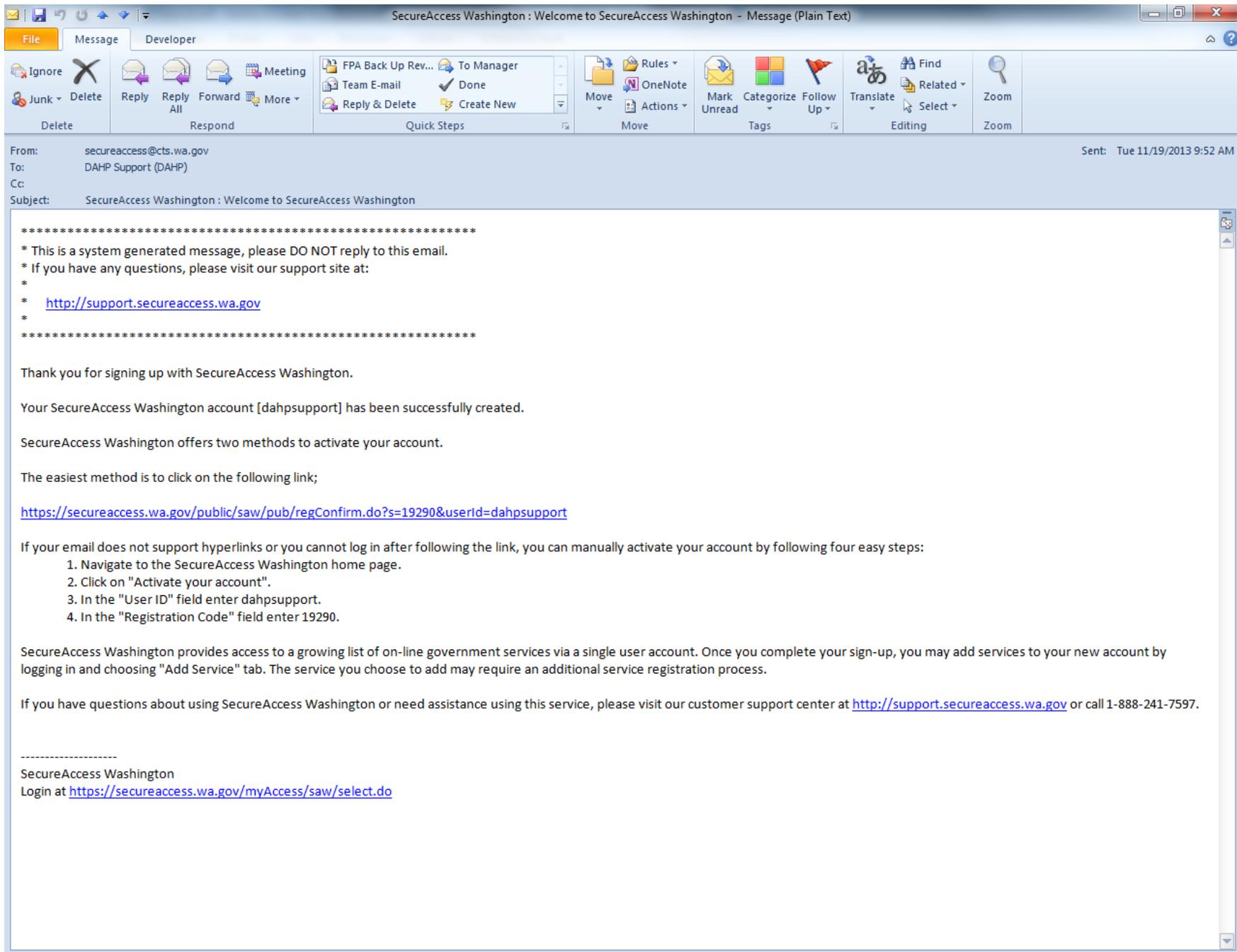


Check your email account

You are not quite finished yet!

Next you will need to check your email to get information needed to get your account activated and ready to use!

You will then receive this email. Click on the link to activate your account. If the link won't work follow the steps provided in the email.



Your account should now be active and you will be prompted to log in. **Please note that this does not finish your application process. Please see the tutorial “Requesting access to the Washington Information System for Architectural and Archaeological Records Data (WISAARD) Service for New Users.**

SAW SecureAccess
WASHINGTON

- 1 Name & email address
- 2 Username & password
- 3 Review your information
- 4 Enter security check
- 5 Check your email
- 6 Login to your account

Your SecureAccess Washington account has already been activated.
Login to access your account and register for services.

User ID:

Password:

LOGIN

- [Forgot your user ID?](#)
- [Forgot your password?](#)

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