

About Aqua Terra Cultural Resource Consultants

We are currently seeking to add to our pool of qualified cultural resource technicians for work occurring through the fall of 2021, primarily located throughout Western Washington and with opportunities in Oregon, Idaho, and Alaska.

ATCRC is a Washington State certified woman-owned cultural resources consulting firm established in 2011, headquartered in Olympia, WA. We provide services throughout Washington and Oregon. Our team includes archaeologists, built-environment specialists, geologists, GIS specialists, field technicians, and administrative personnel. We have a long history of working with federal, state, local agencies and tribes throughout the Pacific Northwest. Our clients benefit from the collective experience of our diverse group of specialists. Our team works for a variety of clients on projects of all sizes and stages of completion to produce high-quality deliverables on time and within budget.

ATCRC is an Equal Opportunity Employer. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to age, ancestry, color, disability (mental or physical), gender identity or expression, genetic information, marital status, medical condition, military veteran status, national origin, political affiliation, pregnancy, race, religion or creed, sex, sexual orientation, or any other factor that is not related to the job.

About you:

You work well independently and as an influential team member. You can work collaboratively with various colleagues, clients, agency and tribal representatives, construction contractors, and other project stakeholders.

You have a strong work ethic, demonstrated ability, and excellent communication and writing skills. You adapt quickly to changes in project needs. You handle multiple projects simultaneously, and you are reliable at keeping your scheduled workload commitments.

You are self-motivated, quick learning, and flexible with a common-sense approach to conducting workload management. You are kind and give grace to yourself and others.

You have professionalism, organizational skills, honesty, integrity, innovative ideas, problem-solving abilities, and diplomacy. You are ambitious, reliable, and responsible.

You are comfortable under pressure, and you are not afraid to ask for help.

Cultural Resource Technician Job Description

The Cultural Resource Technician is responsible for assisting the Cultural Resource Specialists and Project Archaeologists in identifying and recording cultural resources in the field. This includes performing cultural resource monitoring, pedestrian survey, excavation of shovel test probes, hand auger excavation, identifying and documenting any cultural materials (artifacts and features), filling out appropriate site forms and monitoring logs, site/artifact photography, and data collection using Trimble GPS while performing archaeological field surveys under the supervision of the Project Archaeologist or Principal investigator.

Primary duties include construction monitoring following the monitoring protocols established for each project, coordination on schedule and work sequencing, safety coordination, and communicating progress to supervisors and teammates.

Reports To:

Principal Investigators, Senior Archaeologists, Project Archaeologists.

Qualifications:

- Able to carry a screen, shovel, and other equipment, walking up to ten miles a day in areas that may be densely vegetated or during inclement weather.
- Ability to excavate up to twelve shovel or auger probes per day.
- Ability to navigate with a map and compass.
- Familiarity with archaeological theory and field techniques.
- Ability to identify archaeological resources in the field.
- Able to independently carry out all duties as instructed.
- Reliable transportation to and from the project site.

Essential Responsibilities:

- Perform a cultural resource survey using industry-standard methods.
- Maintain a survey transect using a compass and pacing.
- Excavate and backfill up to 12 hand shovel probes or auger probes per day to depths of up to 100 centimeters or more.
- Identify and record the soil profile for each shovel test.
- Recognize and assist with recording any cultural resources in the field, under the supervision of the field lead or PI.
- Use a standardized company form to record all information.
- Work as part of an archaeological team conducting fieldwork.
- Perform physical labor using a variety of hand tools and equipment.
- Carrying equipment and setting up work sites, at times far removed from access roads.
- Conducting surface surveys and excavating shovel tests, Tus, and 1x1 meter units.
- Work in inclement weather conditions, walking up to ten miles a day, work independently in remote locations and within thick vegetation.
- Reviews products for grammar, spelling, punctuation, logic, flow, brevity, and parsimony.
- Assembles products in required submittal format using ATCRC provided templates.
- Cleaning, maintenance and repair of field equipment.
- Will perform other duties as assigned.

Requirements:

- Bachelor's degree in anthropology, archaeology, or related discipline required (coursework pending completion of future B.A. degree may be acceptable, please provide documentation and a faculty reference).

- Completion of an archaeological field methods course and some previous experience working independently as an archaeological monitor at construction sites, impeccable note taking, and familiarity with industry-standard technology such as GPS.
- Basic knowledge and previous experience with Pacific Northwest site/artifact types, field methods, and soils.
- Ability to manage work time efficiently and complete projects on time and within scope and budget.
- A working knowledge of local, state, and federal environmental regulations. (e.g., Washington Governor's EO 0505, SEPA, NEPA, Section 106 of the NHPA).
- Working knowledge of local geomorphology and ability to identify and describe soils.
- Ability to identify and analyze a variety of artifact types.
- Self-directed and organized work ethic with the ability to work independently and communicate with project proponents, clients, and other staff in the field.
- Strong, concise writing, research, and data management skills.
- Willingness and ability to travel and team-oriented attitude and approach.
- Must have a history of good work attendance and punctuality and have reliable transportation.
- Ability to remember and follow detailed instructions.
- Knowledge of Microsoft Suite is required.

Physical Demands:

Work will regularly be performed in an outdoor setting for up to 8 hours per day plus travel time. Regular and recurring physical exertion related to fieldwork may require walking on rough terrain, jumping ditches and furrows, or climbing steep banks. Digging holes and standing while screening dirt will be required. Conversely, long hours generating reports or conducting data entry may also be required.

Application Procedures:

If you are interested and meet the position requirements, please email (no phone calls) your Curriculum Vitae and letter of interest to admin@aquaterracrc.com.

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