

State of Washington
Parks and Recreation Commission
invites applications for the position of:
Environmental Planner 5 (Archaeologist)
06389

careers.wa.gov
Working for Washington State

SALARY: \$6,063.00 - \$7,957.00 Monthly

OPENING DATE: 06/23/21

CLOSING DATE: Continuous

DESCRIPTION:



Washington State Parks and Recreation Commission

AGENCY PROFILE

State Parks is governed by a board of seven volunteer citizens appointed by the Governor. Commission members serve staggered six-year terms, setting public policy and guiding the agency. The Washington state park system includes more than 100 developed parks, recreation programs, trails, boating safety and winter recreation.

Our Mission

The Washington State Parks and Recreation Commission cares for Washington's most treasured lands, waters and historic places. State parks connect all Washingtonians to their diverse natural and cultural heritage and provide memorable recreational and educational experiences that enhance their lives.

Our Vision

Washington's state parks will be cherished destinations with natural, cultural, recreational, artistic and interpretive experiences that all Washingtonians enjoy, appreciate and proudly support.

Washington State Parks employs more than 500 permanent staff and more than 350 seasonal and temporary staff throughout the state. The headquarters office is located in Tumwater, and region offices are located in Burlington, East Wenatchee and Tumwater.

The Washington State Parks and Recreation Commission is currently seeking a full-time, permanent, Environmental Planner 5 (Archaeologist) located at Parks' headquarters in Tumwater, WA.

For more information on Washington State Parks, [click here](#).

If you have questions regarding this recruitment, please contact the manager listed in the "Supplemental Information" section of this publication.

This posting will remain open until filled. It is in the candidate's best interest to apply before July 7th when a first review of applicants will be completed. The hiring authority reserves the right to fill this position at any time after that date without notice.

DUTIES:

Under the administrative direction of the Capital Program Manager, this position serves as the agency's expert in archaeology and will manage the archaeology program with statewide responsibilities to plan and develop archaeological policies, services, support and project administration for the agency. They will provide support and guidance on Capital, Operations, Planning/Real Estate, Stewardship, and other projects to ensure compliance with local, state, and federal laws governing archeological resources. The Archaeologist will provide technical support and training to staff on cultural resource management and develop and conduct various cultural resource training classes/workshops for agency staff as well as external interested parties.

Duties include, but are not limited to:

- Serves as the agency's foremost expert in archaeology. Manages a team of professional level archaeologists that administer projects statewide.
- Manages the planning, design and implementation - through the use of outside consultants and contractors - of archaeological surveys. Monitors the data recovery on agency owned or leased lands.
- Provides technical expertise to agency staff about the management and protection of cultural resources on State Parks lands.
- Works independently, or through consultants, to develop management plans for existing park sites with known cultural resources to protect the resource.
- Provides regulatory direction to all three regional capital project teams overseeing capital projects. Provides guidance and direction to other Parks Development and Operations staff involved in undertakings with regulatory issues and/or management objectives involving cultural resources.
- Consults with tribes as a part of the planning of capital projects, maintenance projects, and other activities (Federal Emergency Management Act (FEMA) projects, partnerships, and scientific research permits) on park property that may impact archaeological sites or Traditional Cultural Properties. Ensures compliance with Section 106 of the National Historic Preservation Act, Governor's Executive Order 21-02, and the Centennial Accord. Collaborates with other agency staff to develop positive and respectful working relationships with tribes.
- Develops and implements agency cultural resource policies and procedures to ensure staff, outside individuals, and groups meet the intent of these directions.

QUALIFICATIONS:

REQUIRED QUALIFICATIONS:

Must meet or exceed the U.S. Secretary of the Interior's Professional Qualifications Standards for Archaeologists or equivalent.

A graduate degree in archaeology, anthropology, cultural resource management or a closely related field.

- At least five (5) years of professional work experience in archaeological, historical, or cultural resource research administration or management.
- A valid (unrestricted except for corrective lenses) driver's license.

DESIRED QUALIFICATIONS:

- Extensive knowledge and familiarity with local, state, and federal cultural resource regulations.
- Experience working constructively with tribal governments.
- Experience supervising professional staff.
- Working knowledge of environmental permitting and regulatory processes.

SUPPLEMENTAL INFORMATION:

HOW TO APPLY:

To ensure consideration, please complete the online job application and profile at www.careers.wa.gov. Use reference number **06389** when searching for the job announcement.

You must attach or embed in your application the following:

- **Letter of Interest specifically addressing the qualifications listed in this announcement.**
- **Current resume in chronological order.**
- **Five professional references.**

****All requested materials must be submitted. Incomplete or late application materials will not be accepted. Failure to follow application process may disqualify you from further consideration.****

The information provided in your application must support your selected answers in the application questions. Answers will be verified and documentation may be required. Responses not supported in your application will disqualify you for consideration of employment from this recruitment.

Diversity Policy Statement

The Washington State Parks and Recreation Commission is committed to creating an equitable, hospitable, appreciative, safe, and inclusive park environment – one that embraces the full spectrum of all community members' contributions. The Commission makes this commitment because:

- Diversity strengthens the workforce in competence and ability;
- Celebrating diversity appreciates and values individual differences;
- Diversity serves an increasingly heterogeneous society;
- Diversity helps ensure the relevance of a state park system, its mission, properties, and programs to the people of this state today and in the future;
- Diversity is crucial to our ability to serve all citizens.

The Commission encourages and supports staff efforts to reach out to people of all races, national origins, abilities, religions, sexual orientations, veteran status, ages, and genders who use the parks and who live in communities nearby parks. This outreach is to focus on engaging in partnerships that expand programs and services in a way that is meaningful and of value to all people. The Commission is dedicated to offering quality experiences to all visitors through a workforce and volunteer corps that reflects the diversity of Washington State.

The Washington State Parks and Recreation Commission is an equal opportunity employer. We

strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam veterans and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application process or this job announcement in an alternative format may contact the human resources office at (360) 902-8565. Applicants who are deaf or hard of hearing may call through the Washington Relay Service by dialing 7-1-1 or 1-800-833-6388.

For information about this position, please contact Dustin Madden at Dustin.Madden@parks.wa.gov or (360) 902-0932.

Environmental Planner 5 (Archaeologist) 06389 Supplemental Questionnaire

- * 1. Do you have a graduate degree in archaeology, anthropology, cultural resource management or a closely related field AND at least five (5) years of professional work experience in archaeological, historical, or cultural resource research administration or management?
 - Yes
 - No
- * 2. Please briefly describe your experience working in archaeological, historical, or cultural resource research administration or management including the names of employers, main duties performed, and dates of employment. If this does not apply, mark "N/A".
- * 3. Do you have a valid unrestricted (except for corrective lenses) driver's license?
 - Yes
 - No
- * 4. Please select the highest level of education that you have completed:
 - High School Graduation or equivalent
 - Associate's Degree
 - Bachelor Degree
 - Master Degree or higher
 - PhD
 - None of the Above
- * 5. Please list the field of study your graduate degree is in. If this does not apply, enter "N/A".
- * 6. Do you have extensive knowledge and familiarity with local, state, and federal cultural resource regulations?
 - Yes
 - No
- * 7. Do you have experience working constructively with tribal governments?
 - Yes
 - No
- * 8. Do you have working knowledge of environmental permitting and regulatory processes?
 - Yes
 - No

* 9. How much experience do you have supervising professional level staff?

- I have less than 1 year of experience.
- I have 1 year of experience.
- I have 2 years of experience.
- I have 3 years of experience.
- I have 4 years of experience.
- I have 5 years of experience.
- I have 6 years of experience or more.

* 10. Please describe your experience supervising professional level staff including how much staff you have experience supervising. If this does not apply, enter "N/A".

* Required Question