

STATE OF WASHINGTON
Department of Archaeology and Historic Preservation
SOLE SOURCE POSTING

The Department of Archaeology and Historic Preservation (DAHP) intends to award a sole source contract to the Washington Trust for Historic Preservation (Trust) to provide education and outreach services on behalf of the agency. The National Historic Preservation Act offers DAHP, as the State Historic Preservation Office (SHPO) the statutory authority to contract with the Trust, a qualified non-profit organization, to carry out these responsibilities:

As Codified in Title 54 of the United States Code: § 302304(a): “Any State may carry out all or any part of its responsibilities under this subsection by contract or cooperative agreement with any qualified nonprofit organization or educational institution.”

The Washington Trust for Historic Preservation is the only statewide non-profit organization in Washington State dedicated solely to historic preservation. The Department of Archaeology and Historic Preservation does not have the staff capacity to support adequate quality for administering our mandatory program areas, and therefore elects to contract with the Trust to conduct education and outreach activities. These activities include planning and executing a week-long immersive heritage program with other partners that is free for high-school aged students, planning and executing a strategic management plan for the Maritime Washington National Heritage Area, completing periodic publications highlighting preservation throughout the state, and other miscellaneous outreach and education projects and activities.

The contract will be issued on or about October 16, 2023. The period of performance will be from October 16, 2023 through September 30, 2024. The dollar value is estimated at \$80,000.

Historic preservation non-profits organizations or businesses contemplating the above requirements are required to submit capability statements detailing their ability to meet the state’s requirements by October 13, 2023. The following information should be included in the capability statements:

- Previous experience managing a statewide historic preservation educational programs in partnership with the Department and the National Park Service.
- Previous experience planning a management plan for a National Heritage Area.
- Staff that meet *Secretary of the Interior Professional Qualification Standards* for History, Architectural History, and Historic Architecture.
- Individuals with nationally recognized leadership and experience in historic preservation.
- Extensive experience providing technical assistance and facilitating strategic plans in order to assist in planning and development of education and outreach projects and activities.
- Notable and extensive working relationships with all of the following: Certified Local Governments, Main Street communities, non-profit historical societies, non-profit organizations dedicated to historic preservation, private development community, County Commissioners, national non-profit organizations dedicated to historic preservation, and Federal agencies.

In the absence of other qualified sources, it is the state’s intent to make a sole source award of the contract. To submit capability statements or for questions, contact:

Contact Name: Allyson Brooks
E-mail: Allyson.brooks@dahp.wa.gov