



Allyson Brooks Ph.D., Director
State Historic Preservation Officer

REQUEST FOR PROPOSALS

October 2020

Consultant Contract

Project Title: Filipino American Statewide Context and Survey
Underrepresented Communities Grant

Procurement Schedule

Schedule of Events	Date/Time
Issue Request for Proposals	October 6, 2020
Question and Answer Period Ends	October 30, 2020
Pre-proposal Conference (virtual)	October 15, 2020 10am
Proposal Submission Deadline	November 2, 2020
Evaluate Proposals By	November 20, 2020
Conduct Interviews with Finalists, if req'd	Nov 30 – Dec 4, 2020
Announce Apparent Successful Contractor	December 7, 2020
Hold Debriefing Conferences, if req'd, by	December 11, 2020
Negotiate Contract	December 14, 2020
Begin Contract Work	January 4, 2021
First Project Orientation Meeting	TBD

*The Department reserves the right to modify this schedule.
Changes will be posted on the Department's website at www.dahp.wa.gov.*

Procurement Contact

Nicholas Vann, Deputy State Historic Preservation Officer
nicholas.vann@dahp.wa.gov, 360-628-2170(c)

All RFP materials must be emailed to the above contact.



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1. INTRODUCTION

1.1 PURPOSE AND BACKGROUND

The Department of Archaeology and Historic Preservation (DAHP), hereafter called “DEPARTMENT”, is initiating this Request for Proposal (RFP) to solicit proposals from firms or organizations interested in participating on a project to:

Conduct extensive research and public outreach in order to achieve the following: Research and develop one historic preservation context document on Filipino American history in Washington State. Conduct 3-5 oral histories. Complete a minimum of 20-30 Historic Property Inventory Forms on properties associated with Filipino American history and heritage in Washington State. Prepare at least two National Register nomination forms per National Register Criteria for Evaluation with assistance from the State Architectural Historian. Obtain owner permission for any property slated for nomination.

1.2 HISTORY

Although Washington State has one of the highest Filipino American populations in the United States, there is only one resource listed in the National Register of Historic Places that are specifically listed due to their association with Filipino American history. In fact, very few – if any – have even been recorded in Historic Property Inventories. It is obvious that Filipino Americans are integral to the history of Washington State, but are clearly underrepresented in preservation practice, National Register nominations, and historic property survey efforts. In fact, there are an equal amount of squirrel bridges in Washington State that are listed on the National Register (1 – Nutty Narrows Bridge in Longview) as there are resources specific to Filipino American history (1 – Bainbridge Island Filipino Community Hall, listed 1995).

Filipino Americans have a significant role in the history of Washington State. Not only does the history of Filipinos in the state align itself with nationwide contexts of social history and immigration, but it also outlines the leadership of notable Filipino Americans living in Washington State from the late nineteenth century to present day. The first known Filipino resident in Washington worked at the Port Blakely Lumber Mill on Bainbridge Island in 1883. Since then, distinct waves of immigration have occurred. Filipinos have often faced hardship and discriminatory practices, as outlined by nationally recognized Seattle-based writer Carlos Bulosan (1911-1956). Filipinos have also made tremendous contributions to the arts, business, and political leadership. In 1979, Dolores Sibonga (1931 - present) became the first member of the Seattle City Council of Filipino ancestry. President Bill Clinton appointed Bob Santos (1934 – 2016) as regional representative of the U.S. Department of Housing and Urban Development. In 1992, Velma Veloria won election to the Washington State Legislature from Seattle's 11th District, making her the highest ranking elected official of Filipino ancestry in the country at the time.

After The Philippines became an American territory in 1898 following the Spanish American War, the first wave of immigration continued. The 1903 Pensionado Act provided funds for Filipino students to study in America, and by 1912, 209 Filipino students had graduated from American college or university programs. The University of Washington enrolled the highest number of Filipinos of any institution in the United States.

The Asian Exclusion Act of 1924 had a lasting impact on Chinese and Japanese immigration, but the immigration policy did not curtail Filipinos from immigrating to the United States. Due to its status as a U.S. territory, The Philippines was not considered adversarial and thus Filipino immigrants were not classified as aliens like their other Asian counterparts. In fact, they were able to take the place of barred Chinese and Japanese workers in canneries, on farms, and on the railroads. As a result, Filipinos quickly became the fastest growing Asian population in Washington.

Filipino men came to the West Coast in the 1920s and 1930s, to fill the labor shortage caused by immigration bans against Chinese and Japanese. Although they were allowed to take jobs vacated by Chinese and Japanese workers, they still faced significant discrimination at the work place. This highlights the conditions of the Filipino Washingtonians who would travel to Alaska to work seasonally at the fish canneries, as well as the subsequent murder of local civil and labor activists Silme Domingo and Gene Viernes in 1981.

On Bainbridge Island, many of the second wave of immigrants settled down with Native American women. Their descendants celebrate their unique heritage in the annual Bainbridge Island Indipino Festival. Notable Filipino / Indian families and individuals include activist Bernie Whitebear and Jeanette and Dale Tiffany.

Born Bernie Reyes to a Filipino immigrant father and indigenous Indian mother, Bernie Whitebear grew up in poverty on the Colville Indian Reservation in Eastern Washington, and eventually worked at Boeing as an engineer. His parents later separated and his mother remarried a Chinese American.

Bernie took on the name Whitebear in honor of his maternal grandfather, and became a prominent leader among Seattle's Indians. In 1970, he founded the [United Indians of All Tribes Foundation](#). In the same year, UIATF occupied Fort Lawton in Seattle, which was originally Indian land. This effort received the support of non-Indians, including Filipino American activist Bob Santos. UIATF and the city eventually reached an agreement for a 99-year lease on a parcel of land in the former Fort Lawton. The land was used to build an Indian cultural center which also provided educational and social services. Whitebear passed away in 2000. He was survived by siblings Luana Reyes, Teresa Wong, Laura Wong Whitebear, Lawney Reyes and Harry Wong. For an overview of Whitebear's life and achievements, see AP article [Seattle Indian activist dies of colon cancer](#).

Dale Tiffany, a Flathead Indian from Spokane, became involved in Filipino community activism in the course of his marriage to Jeannette, a member of a pioneer Seattle Filipino family. During the 1970s, the couple were key members of FAYTS, a Filipino American self-help organization which organized initiatives and political campaigns.

Filipinos also faced discrimination from other working class demographics. In 1928, they were subjected to mob riots and expelled from central Washington communities of Dryden and Wenatchee. Populations began to dwindle following the Filipino Repatriation Act in 1935, which changed the legal status of Filipino Americans from "nationals" to "aliens." This change caused Washington to lose one-third of its Filipino population.

This period of anti -Filipino-American violence and discrimination resulted in a unique cross cultural relationship with the Yakama Nation. Yakama Leader Jobe Charley became friends with early Filipino Pioneers Harry Buscit and Roy Baldoz. Chief Charley traveled to Washington DC to

arrange their leasing of land on the Tribes' Reservation when they were barred from other lands in Washington state by outright violence and discrimination.

Later immigration waves aligned with other immigration reform for Asians in the United States, such as the 1965 Nationality Act, which lifted national immigration quotas. Through the ensuing decades, Filipinos continued to face social and economic challenges, but were also able to make notable achievements. However, commemoration of the challenges and successes of Filipino Americans in Washington state – from 1883 to present – has been underappreciated and minimally documented, leaving a ghosted profile of an entire demographic that has clearly had a significant impact on the state's history.

Given the brief history outlined above, we expect to be able to survey and document National Register eligible resources under all Criteria and levels of significance. We will easily be able to identify significant people and events at the local, state, and national levels of significance. We will also be able to identify Criterion A associations with broad patterns of history.

Additional information, including the [Historic Context for the Protection of Asian/Pacific American Resources](#) (1993) and the recently published [Asian American Pacific Islander National Historic Landmark Theme Study](#), may be accessed through the DEPARTMENT's website at www.dahp.wa.gov.

1.3 OBJECTIVE

The letting of a contract by the DEPARTMENT is to attain qualified consulting services who will successfully complete the identified deliverables and identify and reach out to stakeholders with interest in the project. The apparent successful proposer will complete a historic context regarding Filipino American heritage in Washington state, identify and survey historic properties relating to said context, complete at least two National Register nomination forms with assistance from the State Architectural Historian, conduct oral histories, and other activities identified below.

1.4 MINIMUM QUALIFICATIONS

The contractor must meet National Park Service (NPS) Professional Qualification Standards as defined in Code of Federal Regulations, 36 CFR Part 61 (https://www.nps.gov/history/local-law/arch_stnds_9.htm) in the areas of expertise of History and/or Architectural History; must demonstrate experience with developing historic context documents, and have a record of successfully completing National Register of Historic Places nominations that have resulted in listings; and familiarity with entering Historic Property Inventory (HPI) data using the DEPARTMENT's on-line database WISAARD. The contractor must also demonstrate an ability to locate and successfully engage the individuals and places associated with Filipino heritage, as well as identify a methodology for recording oral histories. More specifically, the contractor include individuals in the proposal that demonstrate proficiency in the following:

1. A thorough knowledge of and familiarity with Filipino American history, particularly as it relates to Washington State;
2. The ability to work successfully with Washington State's Filipino American community.
3. Demonstrated research and writing skills;

4. Demonstrate experience in conducting successful public outreach and using guidance obtained through stakeholder involvement to shape final deliverables
5. Demonstrated experience in research and description of historic resources, conducting architectural surveys, and writing historic contexts;
6. A thorough knowledge of and familiarity with American architectural history;
7. A thorough knowledge and extensive experience in applying the criteria for assessing eligibility of properties to the National Register of Historic Places;
8. A thorough knowledge of and familiarity with identifying and evaluating Washington State's historic resources including architectural styles and types , the WISAARD database, and survey procedures; and
9. Experience with digital photography.

1.5 FUNDING

The DEPARTMENT has a set budget not to exceed \$50,000 for this project. Any contract awarded as a result of this procurement is contingent upon the availability of funding.

1.6 PERIOD OF PERFORMANCE

The period of performance of contract resulting from this RFP is tentatively scheduled to begin by January 4, 2021 and to end by May 31, 2022. Amendments extending the period of performance, if any, shall be at the sole discretion of the DEPARTMENT.

1.7 DEFINITIONS

DEPARTMENT – The DEPARTMENT is the agency of the State of Washington that is issuing this RFP

CONTRACTOR – The individual or company submitting a proposal in order to attain a contract with the DEPARTMENT.

PROPOSAL – A formal offer submitted in response to this solicitation.

REQUEST FOR PROPOSALS (RFP) - Formal procurement document in which a service or need is identified but no specific method to achieve it has been chosen. The purpose of an RFP is to permit the contracting community to suggest various approaches to meet the need at a given price.

2. GENERAL INFORMATION FOR CONTRACTORS

2.1 RFP COORDINATOR

The RFP Coordinator is the sole point of contact in the DEPARTMENT for this procurement. All communication between the Contractor and the DEPARTMENT upon receipt of this RFP shall be with the RFP Coordinator, as follows:

Name: Nicholas Vann
 Address: DAHP/PO Box 48343/Olympia WA 98504-8343
 or mailing address:
 DAHP/1110 Capitol Way S/Suite 30/Olympia WA 98501
 Phone Number: 360-628-2170
 E-Mail address: nicholas.vann@dahp.wa.gov

2.2 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

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2.3 PREPROPOSAL CONFERENCE

A pre-proposal conference is scheduled to be held virtually on October 15, 2020 at 10:00 am PDT. Further information regarding call-in information will be posted on our website at www.dahp.wa.gov, or you can contact the RFP Coordinator directly for information. All prospective contractors are encouraged to attend; however, attendance is not mandatory. Written questions may be submitted in advance to the RFP Coordinator. The DEPARTMENT shall be bound only to written answers to questions. Any oral responses given at the pre-proposal conference shall be considered unofficial.

2.4 SUBMISSION OF PROPOSALS

Contractors are required to submit an electronic copy (PDF) of their proposal to the DEPARTMENT via email. The PDF must be compressed into a single PDF with the following naming convention: FIRMorCONSULTANTNAME_URC Filipino Survey RFP_Date.pdf and must be received by the DEPARTMENT **by 11:59 pm PDT on Monday, November 2, 2020.**

The proposal is to be sent to the RFP Coordinator at the DEPARTMENT address. See RFP Coordinator contact information (above) for DEPARTMENT address. Late proposals will not be accepted and will be automatically disqualified from further consideration.

All proposals and any accompanying documentation become the property of the DEPARTMENT and will not be returned.

All proposals received shall remain confidential until the contract, if any, resulting from this RFP is signed by the Director of the DEPARTMENT and the apparent successful contractor; thereafter, the proposals shall be deemed public records as defined in RCW 42.17.250 TO 42.17.340, "Public Records."

2.5 MINORITY & WOMEN-OWNED BUSINESS PARTICIPATION

In accordance with the legislative findings and policies set forth in chapter 39.19 RCW, the state of Washington encourages participation in all of its contracts by firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). No preference will be included in the evaluation of proposals, no minimum level of MWBE participation shall be required as a condition for receiving award of contract, and proposals will not be rejected or considered non-responsive on the basis of minority and women owned business participation.

2.6 ACCEPTANCE PERIOD

Proposals must provide sixty (60) days for acceptance by the DEPARTMENT from the due date. A proposal that does not state sixty days for acceptance will not be rejected; however, any proposal that places an acceptance of less than sixty (60) days by the DEPARTMENT will be automatically disqualified from further consideration

2.7 RESPONSIVENESS

The DEPARTMENT reserves the right at its sole discretion to waive minor administrative oversights.

2.8 MOST FAVORABLE TERMS

The DEPARTMENT reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the Contractor can propose. There will be no best and final offer procedure. The DEPARTMENT does reserve the right to contact a contractor for clarification of its proposal.

2.9 COSTS TO PROPOSE, NO OBLIGATION TO CONTRACT, REJECTION OF PROPOSALS

The DEPARTMENT will not be liable for any costs incurred by the Contractor in preparation of a proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

This RFP DOES NOT OBLIGATE THE State of Washington or the DEPARTMENT to contract for services specified herein.

The DEPARTMENT reserves the right at its sole discretion to reject any and all proposals received without penalty and not to issue a contract as a result of this RFP.

3. PROPOSAL CONTENTS

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Proposal submittals must include the following items to be considered complete and responsive to this Request:

1. One-page cover letter summarizing the consultant's interest in the Project and identifying the contact information of the project manager/key contact. Federal Employer Tax Identification number or Social Security number and the Washington Uniform Business Identification number (UBI) is to be included if applicable.
2. Names, resumes (including an email address), and any other relevant qualifications of the project lead, the project manager/key contact (if different), and key personnel who will work on the project. It is highly desirable that the proposal include references for the principals and members of the project team (if any) of the Contractor.
3. Names of any sub-consultants (including key personnel and resumes) and a summary of their scope of services and their responsibility(ies) as part of the project team.
4. A statement of project approach that addresses how the consultant will accomplish the identified scope of work.
5. Identification of key stakeholder individuals and organizations.
6. A proposed schedule to complete the Project (timeline including key milestones for deliverables after Notice to Proceed).
7. A project budget and fee schedule itemized by each work task/phase outline that identifies:
 - a. The standard hourly billing rate for personnel (or employee classification) anticipated to work on the Project
 - b. The number of hours worked per staff member
 - c. The percentage of total work completed by the prime consultant and any sub-consultant(s)
 - d. Any travel or miscellaneous expenses
 - e. Total cost for all anticipated reimbursable expenses.
8. For the consultant and any sub-consultants: description of three (3) similar or related projects successfully completed within the last five years including references with names and contact information. As necessary, include additional information demonstrating understanding and insights related to the project scope.

4. SCOPE OF WORK

The apparent successful contractor shall in their proposal best describe how the following scope of work will be executed and performed by the contractor. Specific detailing of each element and project timeline is highly desirable.

- 4.1 Research and develop one historic context statement to document the migration and immigration processes, educational, activism, and organizational efforts in the Filipino community in

Washington State along with their contributions to the built environment. It is also highly recommended that the completed context document be provided to the DEPARTMENT with a plan for dissemination to the Filipino community, which may or may not include translation.

- 4.2 Using the DEPARTMENT's online WISAARD database, complete a minimum of 20 to 30 Historic Property Inventory (HPI) reports at the *intensive* level of effort, of historic properties associated with the historic context developed in 4.1 above. Raw data for identifying sites, buildings, and resources pertaining to the historic context may result in a higher number than the minimum required amount of HPI forms. The HPI's shall be completed in accordance with the most recent edition of DAHP's *Washington State Standards for Cultural Resources Reporting* (<https://dahp.wa.gov/project-review/washington-state-standards-for-cultural-resource-reporting>).
- 4.3 Research and draft at least two nominations to the National Register of Historic Places of eligible properties associated with the historic context developed in (1) and identified as a result of inventory work conducted in (2) above.
- 4.4 Conduct 3 to 5 oral interviews of key informants/stakeholders; tasks to include arranging, taping, transcribing, and archiving. Existing oral histories that meet the intent of the project may be accepted.
- 4.5 Hold at least three public outreach meetings (introductory, progress, and conclusion) with Filipino American community members and stakeholders; related tasks to include scheduling, formatting, and publicizing the meetings in addition to any follow-up tasks. An interpreter shall be available at each meeting.
- 4.6 At least two drafts of all products identified in 4.1 through 4.5 shall be provided to the DEPARTMENT for review and comment before receiving the DEPARTMENT's approval and acceptance as complete. The DEPARTMENT has final discretion as to what constitutes a completed work product as identified above.
- 4.7 Progress reports shall be submitted to the DEPARTMENT on a monthly basis throughout the duration of the project. Each report shall at minimum summarize progress in accomplishing each task, describe any problems encountered, and discuss any questions or unforeseen circumstances that may arise.
- 4.8 All products identified in 4.1 through 4.7 shall be provided to the DEPARTMENT in electronic format and in a timely manner according to the project schedule.

5. COST PROPSAL

The maximum fee for this contract must be \$50,000 or less to be considered responsive to this RFP.

The evaluation process is designed to award this procurement not necessarily to the Contractor of least cost, but rather to the Contractor whose proposal best meets the requirements of this RFP. However, Contractors are encouraged to submit proposals which are consistent with State government efforts to conserve state resources.

6. EVALUATION AND CONTRACT AWARD

Responsive proposals will be evaluated strictly in accordance with the requirements stated in this solicitation and any addenda issued. The evaluation of proposals shall be accomplished by an evaluation team, to be designated by the DEPARTMENT, which will determine the ranking of the proposals.

The DEPARTMENT, at its sole discretion, may elect to select the top-scoring firms as finalists for an oral presentation.

7. DEBRIEFING OF UNSUCCESSFUL PROPOSERS

Upon request, a debriefing conference will be scheduled with an unsuccessful Proposer. The request for a debriefing conference must be received by the RFP Coordinator within three (3) business days after announcement of the apparent successful contractor. The debriefing must be held within five business days of the request.

8. PROTEST PROCEDURE

Protesting of this procurement must be in writing and signed by the protesting party. The protest must state the grounds for the protest with specific facts and complete statements of the action(s) being protested. A description of the corrective action being requested should also be included. All protests shall be addressed to the RFP Coordinator. A protest can only be filed following attendance of a debriefing conference, and must be filed with the RFP coordinator within three business days of the date of attendance of the debriefing conference.

Only protests stipulating an issue of fact concerning the following subject shall be considered.

- A matter of bias, discrimination or conflict of interest on the part of the evaluator.
- Errors by the evaluator.
- Non-compliance with procedures described in the procurement document or DEPARTMENT policy.

Upon receipt of a protest, a protest review will be held by the DEPARTMENT. The DEPARTMENT director or an employee delegated by the Director who was not involved in the procurement will consider the record and all available facts and issue a decision with five business days of receipt of the protest. If additional time is required, the protest party will be notified of the delay.

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