WISAARD REGISTRATION INSTRUCTIONS

STEP 1: Go to https://secureaccess.wa.gov/ and follow the prompts to create a new account. (Please note that this must be done first to complete further steps. Please use only lowercase letters and numbers in your username to avoid problems logging in. No special characters or symbols)

If you already have an active SAW account you do not need to create a new one.
STEP 2: Once you have a SAW account the next step is to Fill out the Registration Form. You can find the link to the form on the DAHP WISAARD system page: [https://dahp.wa.gov/project-review/wisaard-system](https://dahp.wa.gov/project-review/wisaard-system) or here is the direct link: [https://www.emailmeform.com/builder/form/itdQJh0X5y228lDerzM](https://www.emailmeform.com/builder/form/itdQJh0X5y228lDerzM)

The form looks like this:

If you need archaeology access please go to this page [https://dahp.wa.gov/project-review/wisaard-system/the-secure-side-of-wisaard](https://dahp.wa.gov/project-review/wisaard-system/the-secure-side-of-wisaard) and follow the instructions for completing a WISAARD User Agreement. **Archaeology access will not be granted, even if the box is checked, until DAHP receives an agreement and it is approved by staff.**

You will receive an email from a DAHP staff person (not automated) when your registration is complete. The email will include instructions for logging in to WISAARD.

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